## **BRIGHT FUTURE SCHOOL**

**School Notice** 

No.:2020-21

Date: 02/05/2020

## **Income Tax Reconciliation Statement Procedure**

Dear Parents,

To download the statement for income tax exemption or any other purpose, kindly follow the procedure given below.

- 1. Use a desktop computer/laptop. (This facility is not available on Mobile phone / RiteSchool App).
- 2. Open Internet Explorer/ Google Chrome and type www.bfspune.com
- 3. Click on Login to RiteSchool and enter Username and Password of the student.
- 4. Click on \_\_\_\_\_\_ icon -> Reports -> Expand All -> Income Tax Reconciliation Statement.
- 5. Select Academic Year -> Apr2020- March2021 and Click on Display Report.
- 6. The statement/ report gets downloaded. Take a print of the statement.

It is a computer generated statement and does not need signature/stamping.

